

# **Updated Form Policy**

Effective immediately, Manhattan Valley Pediatrics has implemented a revised policy regarding form submissions during Well Care appointments. To streamline administrative processes and ensure the timely completion of necessary paperwork, there will be a charge of \$10 for each form that requires filling out.

## **Policy Details:**

#### 1. Fee Structure:

- A fee of \$10 will be charged for each form submitted for completion.
- The fee is applicable per form, regardless of the number of forms submitted for a child.
- For example, if two forms are submitted for a child, the fee will be \$20.

### 2. Payment Procedure:

- The form completion fee must be paid at the time requested.
- Payment can be made via cash, credit card, or other accepted payment methods.

## 3. Exceptions:

• Certain forms required for medical or legal purposes may be exempt from this fee. Please inquire with our staff for further clarification.

We appreciate your understanding and cooperation as we strive to provide efficient and comprehensive healthcare services. Please feel free to contact us if you have any questions or require further assistance regarding this policy update.

Thank you for choosing Manhattan Valley Pediatrics.